

Role Outline: Church Council Member (Managing Trustee)

The Church Council is the governing body of the local Church and legally the members are the Managing Trustees. Only active Methodist Church members are eligible to sit on Church Council. Some roles in the Church give a seat on Church Council and in addition the General Church Meeting elects members from the membership as representatives to sit on Church Council.

It is a rewarding role of oversight in the church, with responsibility for setting and overseeing the mission of the church, establishing and implementing policy and managing the churches resources (including property, finance and people)

Main Responsibilities of Managing Trustees (collectively):

- attend and contribute to Church Council meetings (usually 3 per year, Autumn, Spring, Summer). Additional meetings can be called as and when necessary.
- Prayerful reflect together on the life and work of the church.
- ensure arrangements are in place to provide pastoral care of Church members.
- To look to ways of developing outreach and mission in the local community.
- To share financial responsibility for the church and ensure that appropriate action is taken so that it remains solvent and financially viable.
- To ensure that policies and procedures are in force to cover legal responsibilities to which the Church has to adhere (eg Health & Safety and Safeguarding)
- To ensure that the Property is maintained to a good standard.

As a Managing trustee you are expected to:

- Commit to the role and offer your gifts to the ministry of the church as appropriate
- undertake any other training as appropriate
- Be a Methodist member at Bognor Regis Methodist Church

As a Managing Trustee you will be:

- Accountable to the Church Council
- Elected members of Church Council are elected by the General Church Meeting.
- Offered support, guidance and appropriate training
- Elected members are appointed for 12 months by the General Church Meeting

Safer Recruitment Statement

The Church takes the safety of everyone within the church very seriously and expects that everyone will work within the church safeguarding policy. This includes offering role outlines for all volunteer roles in the life of the church.

The Church expects anyone who becomes aware of a safeguarding risk or of actual abuse, to immediately raise this with their Minister (Rev Dan Balsdon, 01243 823895) or the church safeguarding officer (Padmini Ali-Ayube 07835 378154).

Elected members of Church Council will still be subject to the requirements of the safer recruitment procedures for any additional roles they take on as a result of being on Church Council.

Elected members do not require a DBS check to sit on Church Council. However, should any additional role be undertaken a DBS check may be necessary, dependent on the role involved. A minimum of 4 people sitting on Church Council must have a DBS check, although this can be in respect of another responsibility.

Nomination Form: Church Council Member at BRMC
Representative to Church Council from General Church Meeting

Name: _____

New Nomination

Re-nomination (Steward since _____ (year))

Contact Details (Tel and/or Email)

Reason(s) for standing for BRMC Church Council:

Nominated by: *(1 member of Bognor Regis Methodist Church)*

Declaration:

I have read the role outline and in offering myself for nomination confirm my commitment to fulfilling this role.

Signature: _____

Please return form to Church Council Secretary, Anita Hayward by 1st September 2021

Email: anita.c.hayward@btinternet.com | Tel: 01243 826425
54 Mountbatten Court, Belmont Street, Bognor Regis, PO21 1JW